Some of the benefits of volunteering.....

You can:

- Make new friends
- Explore career and personal interests
- Earn great recommendations for future employment or college applications
- Develop job skills
- Build your resume
- Enrich your education
- Increase your self-confidence
- Have fun
- Make a difference!

Harney County Library provides opportunities to:

- Connect
- Reflect
- Research
- Discover

It’s not just about books anymore!

Volunteer at your

Harney County Library

80 West “D” Street
Burns, Oregon 97720

541-573-6670

www.harneycountylibrary.org
Why Volunteer?

Volunteering at the library gives you an opportunity to contribute to the community. Volunteers enable us to provide quality service and to continue to grow and develop.

If you would like to volunteer, there are many ways to share your time and talents. Some volunteer opportunities include:

- Book sales
- Shelving
- Outreach
- Special Projects
- Book repair
- Miscellaneous maintenance

The benefits: We offer training and orientation for all tasks. You can acquire new skills and work experience while making a difference in the quality of library services.

We will match your interests and time availability with current opportunities. Jobs become available at different times and may not be immediately available.

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**Volunteer Application**

*Please return to the Circulation Desk or mail to:*

Harney County Library | 80 West “D” Street | Burns, OR 97720

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**Personal Information**

*Name:* ______________________________________
*Address:* _____________________________________
*Phone:* ______________________________________
*Email:* ____________________________
*Emergency Contact Name:* ______________________
*Emergency Contact Phone:* _____________________

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**Availability**

*Weekdays:* ___________________________________
*Weekends:* ___________________________________
*Would you prefer:* 
  ___ Mornings       ___ Afternoons       ___ Evenings

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**Skills:**

*Computer/Keyboarding skills?* ___ ___
*Prior library work experience?* ___ ___
*Customer service experience?* ___ ___
*Have a valid driver’s license?* ___ ___
*Have you been convicted, or have you served time in a correctional institute within the past 7 years?* ___ ___

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**Previous volunteer/work experience, education, special training, and/or hobbies:**

____________________________________________________
____________________________________________________
____________________________________________________

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**Previous volunteer/work experience, education, special training, and/or hobbies:**

____________________________________________________
____________________________________________________
____________________________________________________

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**Are there any physical conditions to be taken into consideration when arranging volunteer assignments for you?**

____________________________________________________
____________________________________________________

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**Indicate the kinds of activities or tasks that you are interested in assisting with:**

- [ ] Book sales
- [ ] Shelving
- [ ] Outreach
- [ ] Special Projects
- [ ] Book repair
- [ ] Miscellaneous maintenance

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**References: Last 5 years**

*Name:* ____________________________
*Contact phone or address:* ____________________________

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**Personal Information**

*Name:* ______________________________________
*Address:* _____________________________________
*Phone:* ______________________________________
*Email:* ____________________________

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**Emergency Contact Name:** ______________________
*Emergency Contact Phone:* _____________________

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**I certify that all statements above and attached to this information form are true and complete to the best of my knowledge. I understand that false statements shall be sufficient cause for my volunteer activities to be discontinued.**

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**Signature:** ____________________________
*Date:* ____________________________